

Market Lavington Parish Council DRAFT Budget 2024-25 - Receipts

Code	Details	Notes	Budget 23/24	Actual 23/24 @ 31/10/23	Proposed budget 24/25
1076	Precept		£ 68,523.00	£ 68,523.00	£ 75,523.00
1090	Interest Received		£ 15.00	£ 205.75	£ 180.00
1110	Wayleave	23/24 backdated for Broadwell	£ 124.00	£ 144.05	£ 30.00
100	General Income	TOTAL	£ 68,662.00	£ 68,872.80	£ 75,733.00
1200	Guides	2hr X £6.67 ph X 28 wks	£ 412.50	£ 163.67	£ 373.00
1210	Toddlers	2hr X £6.67 ph X 28 wks	£ 412.50	£ 275.00	£ 373.00
1230	Occasional Use	Either £6.67, £8.33 or £12.50 ph	£ 500.00	£ 351.69	£ 500.00
1290	WI	2.5hrs pm X £6.67 ph X 7 months	£ 125.00	£ 25.00	£ 116.00
1300	Salsa Karen Clark	3hr X £8.33 ph X 38 wks	£ 926.04	£ 614.38	£ 949.00
1310	Taekwondo	1hr X £8.33 ph X 38 wks	£ 316.80	£ 209.58	£ 316.00
1320	Choir rehearsal, prayer and meditation	10hrs X £8.33 X 8 months (meet once a month)	£ -	£ 475.02	£ 666.00
1340	Yoga Kim Pierpoint	1.25hrs X £8.33 ph X 33 wks	£ 326.70	£ 133.25	£ 343.00
1330	Yoga Konika Shankar from Jan 23)	(New) BOOKING BEING CANCELLED FROM END OF 2023	£ 392.04	£ 154.38	£ -
1990	Other income			£ -	
120	Old School - Receipts	TOTAL	£ 3,411.58	£ 2,401.97	£ 3,636.00
1400	Worton & Cheverell FC		£ 843.00	£ 210.74	£ 843.00
1410	Bootcamp - new Oct 22	£7 X 2 hrs pw X 35 weeks - booking cancelled soon after starting	£ 490.00	£ -	£ -
1990	Other income		£ 30.00	£ 56.20	£ 30.00
140	Elisha Field - Receipts	TOTAL	£ 1,363.00	£ 266.94	£ 873.00
TOTAL RECEIPTS			£ 73,436.58		£ 80,242.00

TAX BASE INFORMATION

The Tax base figure for 2023/24 was 769.23 / for 2024/25 it is 779.13

The Band 'D' charge for 2023/24 was £89.08 (a 2.4% increase on the previous year)

(i.e. this is the amount that parishioners living in a band 'D' property will pay for the Parish Council portion on their 'Council Tax bill')

Different options for the 2024/25 precept

Precept	Band D charge	calculation (precept divided by tax base figure)	%age increase	£ increase	Increase in precept from last year
£ 68,523.00	£87.95	£68,523 / 779.13	-1.27%	£-1.13	no increase
£ 70,523.00	£90.52	£70,523 / 779.13	1.62%	£1.44	£2,000 increase
£ 73,523.00	£94.37	£73,523 / 779.13	5.94%	£5.29	£5,000 increase
£ 75,523.00	£96.93	£75,523 / 779.13	8.81%	£7.85	£7,000 increase

Market Lavington Parish Council DRAFT Budget 2024-25 - Payments

Code	Details	Notes	Budget 23/24	Actual 23/24 @ 31/10/23	Proposed budget 24/25
4000	Staff (Clerk) salary	(£13.50 ph 23/24 NALC rate). Estimate 24/25 rate will be approx. £14.50 X 17 hrs pw X 52 wks = £12,818	£ 11,934.00	£ 6,445.81	£ 12,818.00
4030	Staff (Clerk) PAYE & NI		£ 320.00	£ 91.22	£ 300.00
4040	Pension	4% employer contribution agreed PC meeting 19/1/21 i.e. £12,818 X 4%	£ 477.36	£ 257.81	£ 512.72
4050	Staff Mileage & Benefits	Working from home allowance @ £18 pm + £30 mileage allow	£ 246.00	£ 108.00	£ 246.00
4080	Training		£ 150.00	£ 240.00	£ 200.00
4090	Chairman's Allowance	£100 Incidentals plus Youth Council refreshments approx. £8pm X 12	£ 100.00	£ 268.71	£ 196.00
4100	Handyman	5hrs pw X £15ph (23/24 £13.50ph) X 52 wks	£ 3,510.00	£ 2,017.50	£ 3,900.00
4120	Audit fees	Internal £240 / External £450	£ 510.00	£ 640.00	£ 690.00
4130	Professional fees	Scout lease	£ -	£ -	£ 1,000.00
4140	Subscriptions & Memberships	SLCC £150 / WALC,NALC £730 / ICO £35 / WVHA £45	£ 960.00	£ 768.25	£ 960.00
4150	Insurance	2023 actual + 3% + extra £100 for any addit. cover. 5yr LTA expires in 2024	£ 1,861.00	£ 2,191.71	£ 2,357.46
4160	Stationery & Postages	Include Land Registry searches and any other adhoc admin costs	£ 165.00	£ 64.25	£ 150.00
4180	Website - Parish Council	TEEC support package £250 + domain renewal £30 + gov.uk hosting fee £50	£ 270.00	£ 183.99	£ 330.00
4190	IT	Alpha /making tax digital £250 + Microsoft 365 £50 + adhoc charges £50	£ 300.00	£ 273.18	£ 350.00
4200	Grants paid	West Lavington YC £2,722.50 (£82.50X 33 weeks cost of one weekly session) / Churchyard Maintenance £500 / Tuesday Club £500	£ 3,722.50	£ 500.00	£ 3,722.50
4210	Section S137 Expenditure	£125 per quarter	£ 500.00	£ 250.00	£ 500.00
4220	PWLB		£ 12,966.00	£ 10,891.75	£ 12,966.00
5250	Vintage Meet	Loan to set-up event	£ 500.00	£ -	£ 500.00
4260	Youth Council		£ -	£ -	£ 100.00
110	Administration	TOTAL	£ 38,491.86	£ 25,192.18	£ 41,798.68
4000	Staff (Cleaner) salary	5.5% increase from £10.90ph to £11.50ph (£11 estimated National minimum wage wef April 24) i.e. £11.50 X 2.5 hrs pw X 52 wks	£ 1,417.00	£ 709.45	£ 1,495.00
4030	Staff (Cleaner) PAYE & NI	New cleaner has a BR tax code so pays PAYE on all her pay	£ -	£ 92.60	£ -
4170	Telephone & Broadband	XLN £64.05 pm + £70 contingency for possible increase	£ 660.00	£ 448.35	£ 840.00
4180	Website	1&1 Ionos £5 pm + domain renewal £20	£ 80.00	£ 42.10	£ 80.00
4400	Oil	Uncertainty with prices - tank last filled 3/4/23	£ 3,000.00	£ 1,012.35	£ 3,000.00
4410	Electricity	BGL contract expires 30/6/24	£ 2,400.00	£ 803.83	£ 2,400.00
4420	Water ref. 1060640601	12 months X £31 wef 1/11/23	£ 210.00	£ 122.50	£ 372.00
4430	Maintenance	Includes: Boiler service & lighting, CCTV, projector etc. increased use	£ 2,000.00	£ 1,576.42	£ 2,000.00
4440	New Equipment	Additional equipment or replacing existing - new fire alarm system	£ 1,000.00	£ -	£ 1,809.32
4450	Cleaning Materials		£ 200.00	£ 163.99	£ 200.00
4460	Marketing	Save money use social media	£ -	£ 283.00	£ -
4470	Licences	Music 120, Alcohol £71, and green bin £50	£ 241.00	£ -	£ 241.00
EMR	Putting money aside each year	Cover cost of replacement boiler/any other energy saving projects required	£ 500.00	£ 500.00	£ 500.00
4480	Health & Safety	Fire equipment annual check / PATS / bi-annual fire check due Nov 25 £250	£ 250.00	£ 90.00	£ 150.00
120	Old School - Payments	TOTAL	£ 11,958.00	£ 5,844.59	£ 13,087.32
4410	Electricity	Christmas lights in Market Place / footpath lights	£ 60.00	£ -	£ 50.00
4430	Maintenance	Includes: black bags / replacement of existing damaged equipment i.e. bins, Railings Community Hall steps	£ 2,000.00	£ 2,314.97	£ 3,000.00
4440	New Equipment (projects)	Projects to be agreed.	£ 4,000.00	£ 3,611.91	£ 10,000.00
4480	Health & Safety		£ 100.00	£ -	£ 100.00
4600	Inspections (play areas)	Wicksteed inspections £180 + cost of any remedial work identified	£ 500.00	£ -	£ 500.00
EMR	Putting money aside each year	Cover cost of resurfacing Broadwell carpark	£ 1,500.00	£ 1,500.00	£ 1,500.00
4610	Grass Cutting	Handyman exps i.e. petrol, strimmer cord £50 + Petrol allow £9pm	£ 158.00	£ 67.50	£ 158.00
4620	Footpaths (Amenity Land)	Mark Goddard contract: leaf clearing and Community Park cutting removed from 2024/25 contract / £430 contingency added into budget in case 1 other cut of paths in winter cutting back overgrowth of bushes is required.	£ 4,382.00	£ 3,862.00	£ 3,926.00
4640	Tree Works	Christmas tree £520 and additional tree works	£ 7,500.00	£ 2,477.86	£ 3,000.00
130	Play Area/amenity/highways - Payments	TOTAL	£ 20,200.00	£ 13,834.24	£ 22,234.00
4410	Electricity ref. 872110730	Approx. £40 per qtr - contract expires June 23 15p per unit - likely to be 60p	£ 640.00	£ 48.04	£ 300.00
4420	Water ref. 1060614801	12 months X £15	£ 180.00	£ 153.50	£ 222.00
4430	Maintenance - Pavilion		£ 500.00	£ 36.37	£ 500.00
4480	Health & Safety	PATS tests / Fire equipment annual check	£ 100.00	£ 86.35	£ 100.00
4610	Grass Cutting	Mark Goddard awarded contract	£ 1,046.49	£ 523.24	£ 1,680.00
4700	Supplies (cleaning)		£ 20.00	£ -	£ 20.00
4710	Maintenance - Field		£ 300.00	£ -	£ 300.00
140	Elisha Field & Pavilion - Payments	TOTAL	£ 2,786.49	£ 751.42	£ 3,122.00
		TOTAL PAYMENTS	£ 73,436.35		£ 80,242.00

OS hiring rates - suggested increase

Existing 23/24 rate (inc. VAT)	Proposed 24/25 rate (inc. VAT)	Hiring type
£ 7.50	£ 8.00	Rate 1 - Reg users charities / community
£ 9.50	£ 10.00	Rate 2 - Other reg users / village residents
£ 14.00	£ 15.00	Rate 3 - Commercial non-village residents
£ 33.50	£ 38.00	4 hr 'Party Rate' - village residents
£ 50.00	£ 58.00	4 hr 'Party Rate' - non- village residents

Elisha Field / Pavilion hiring rates - suggested increase

%age increase

Existing 23/24 rate	Proposed 24/25 rate	Hiring type	%age increase
£ 843.00	£ 843.00	Worton & Cheverell FC	no change
£ 7.00	£ 7.00	Other one-off hirings	no change

Employees / contractors hourly rates - suggested increase

Existing 23/24 rate	Proposed 24/25 rate	Employee / contractor
£ 10.90	£ 11.50	OS Cleaner
£ 13.50	£ 15.00	Handyman contractor
£ 13.50	£ 14.50	Clerk / RFO

Earmarked Reserves (EMR) / Restricted Reserves (RR) - balances as at 31/10/23

A/C Code	EMR or RR	Details	Amount
320	EMR	Broadwell Play Area	£ -
323	EMR	EF Pavilion	£ 105.66
324	EMR	Tree works	£ -
325	RR	Community Infrastructure Levy receipts (CIL)	£ -
326	RR	Defibrillators	£ 76.63
328	RR	Toposcope	£ 210.00
329	RR	SSE Covid 19 grant	£ 316.17
330	EMR	HRAF projects	£ -
332	EMR	OS COVID LRS Support grant	£ 3,967.09
334	EMR	Training	£ 5.00
335	EMR	Defibrillators	£ 800.00
336	EMR	Oil OS	£ -
337	EMR	Canada Woods Project	£ -
340	RR	Bank reinforcement Canada Woods	£ -
341	EMR	Professional fees	£ 960.00
342	EMR	OS boiler fund	£ 500.00
343	EMR	Resurface Broadwell fund	£ 1,500.00
		TOTAL	£ 8,440.55